

Hello

We are organising a party at
..... on

As a courtesy, we want to warn you that there may be extra traffic in our neighbourhood & music may be heard between the hours of and

We have notified local police of our event and they have our phone number should they need to contact us.

We trust you will not be unduly affected by this event but if so, we invite you to contact the police to register your concerns. Their phone number is

Yours sincerely,

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